



November 2024 Board of Trustees Meeting Minutes

Crystal Falls City Hall

Wednesday, November 13, 2024

3:30 pm

President Mike Bjork called the meeting to order at 3:30 pm

1. Call to Order/Roll Call
  - a. Trustees Present: Mike Bjork, Nikki Hebert, Rick Kinsey, Scott Abata, Joseph Parker, Cathy Peruzzi-Richardson
  - b. Trustees Excused: Anthony Dallavalle, Kevin Schmutzler, Hannah Goodman
  - c. Others in Attendance: Executive Director Zach Hautala, Assistant Director Brett Smithson, County Commissioner Mike Stafford
2. Agenda Approval as Amended with Additions (New Business #4 – Trustee Resignation) - 1) Rick 2) Scott – All Trustees in Favor
3. Approval of October 2024 Minutes – 1) Scott 2) Nikki – All Trustees in Favor
4. Financial Report – October Financials – 1) Rick 2) Cathy – All Trustees in Favor
5. Old Business
  - a. None

## 6. New Business

### a. 2025 ICECA Board of Trustees Meeting Schedule

- i. There was a discussion on what day and times works best for the trustees so we can set our 2025 schedule. There was a consensus that we keep the January meeting at 3:30 pm in Iron River and have another discussion at that meeting.

### b. 2025 ICECA Membership Dues Increase

- i. Zach presented the board with what we thought were appropriate dues increases for 2025. The dues for the ICECA have never been increased. The increases ranged from 29%-36% increases based on the level of business. Dues will not increase every year. We will also be adding an education/school category. Rick asked if we could show the percentage of each of our members that fall into each category. There was a motion made by Cathy and a second by Rick to approve the membership dues increase starting in 2025. A roll call vote was taken and passed 6-0.

### c. 2025 Budget- Discussion Only

- i. Zach told the board that there will be amendments to the budget in January from what we projected our costs to be throughout 2024. With those increased costs, we will need to alter the 2025 proposed budget to reflect these changes. Mike asked us to get the proposed budget out to the board by mid-December so the board has time to review and come up with any questions they may have for our January meeting.

### d. Trustee Resignation

- i. Kevin has indicated that he would like to resign as being one of our trustees. Not being able to attend meetings among other factors is one of the reasons he would like to resign. We will be looking to possibly replace his seat in 2025. There was a motion by Rick and a

second by Nikki to accept Kevin's resignation with regret. All trustees in favor.

7. Executive Director Update

- a. Zach gave a verbal update on his monthly report. No trustees had comments or questions.

8. Visitor Comments

- a. Mike Stafford- Indicated this was his last official meeting of ours he would be attending as a county commissioner. He was recently voted in as the new supervisor of Bates Township.

9. Trustee Comments

- a. Joseph- Said 2025 will be much easier for him to attend meetings. He likes the concept of being able to communicate easily via email. He apologized for not being able to attend previous meetings.

10. Adjourn

- a. Motion by Rick, second by Scott. All trustees in favor. 4:00 pm.

Minutes submitted by Assistant Director Brett Smithson