



May 2025 Board of Trustees Meeting Minutes

Thursday, May 15, 2025

Iron River City Hall

President Mike Bjork called the meeting to order at 3:39 pm

1. Call to Order/Roll Call
 - a. Trustees Present: Mike Bjork, Nikki Hebert, Rick Kinsey, Anthony Dallavalle, Hannah Goodman
 - b. Trustees Excused: Scott Abata, Joseph Parker, Cathy Richardson
 - c. Others in Attendance: Executive Director Zach Hautala, Assistant Director Brett Smithson, County Commissioner Pete Judd
2. Agenda Approval with modifications of adding new business #4) Camera Quote, #5) Computer Quote, #6) Phone Quote – 1) Hannah
2) Rick – All in Favor
3. Approval of March Minutes (No April Meeting) – 1) Rick 2) Nikki – All in Favor
4. Financial Report
 - a. March & April Financials – 1) Anthony 2) Hannah – All in Favor

5. Old Business

a. ICECA Men's Bathroom Quote

- i. The quote was presented to the board via an email on May 2nd. As there was no questions or concerns with the quote, Lortie's has been contacted to order the new bathroom equipment and install them once they are in. We are hoping everything is up and running before the busy camping season.

b. Harvest & Haunt Liquor License

- i. The state approved our application, and the liquor license has been received. Harvest & Haunt will be taking place on Saturday, September 27th at the RV Park.

c. RV Park Out of Season Camping Policy

- i. There was some discussion on changing out camping policy to allow campers to come into the park earlier in the year if the weather is nice, or hunters into the winter. The office employees as well as the board as a whole thinks this could open a "can of worms" and cause more problems than needed. There was a motion by Rick and a second by Hannah to leave the policy as is of camping allowed from May 1st – Oct. 31st. A roll call vote was taken: Ayes – 5; Nays – 0 – Motion passes unanimously.

d. ICECA/RV Park Complex Upgrades

- i. Zach updates the board on some improvement that we hope to have this summer in the park. The bathrooms are already in the works with Lortie's, we need a new sidewalk

from the parking area to the bathrooms in the lower lot. We have been in talks with both our concrete members about doing the job. We will need a new roof. This roof is roughly 8 years old, however, there is continuously shingles falling off. And finally, is the removal of some more dead trees. S&S Treeworkx would do the work again as they are our only tree removal service that is a member. We would then like to find some grants to get trees replanted throughout the park.

6. New Business

a. June ICECA BoT Meeting Date/Time Reschedule

- i. Zach and Brett will be attending the MEDC Region 1 Forum in Gladstone on Wednesday, June 11, the same day as our June BoT meeting. Moving our June meeting to the following day seemed to work for the board that was in attendance. There was a motion by Mike and second by Rick to move our June meeting to Thursday, June 12th at 8:00 am at the Crystal Falls City Hall. All trustees in favor.

b. ICECA Trustee Resignation – Joseph Parker

- i. Joseph has accepted another job out of the area and will no longer be able to serve as a trustee. There was a motion by Anthony and a second by Rick to accept his resignation. All trustees in favor.

c. ICECA Trustee Resignation – Scott Abata

- i. Scott has officially retired from Trident Maritime Systems and will no longer be on the board. There was a motion by

Anthony and a second by Rick to accept his resignation. All trustees in favor.

d. Camera Quote

- i. We received a quote from Lee in IT for a 4-camera bundle package and wiring for around the building. With the amount of campers we have in and out of the building as well as visitors to the office, we thought for security reasons this would be a reasonable purchase. The quote was for \$2,185 including labor. The board thought we should present more quotes to them and discuss later. There was a motion by Rick and a second by Anthony to move forward with this quote. A roll call vote was taken: Ayes- 0; Nays- 5 – Motion failed.

e. Computer Quote

- i. We received another quote from Lee in IT about upgrading our computers in the office. This was for a desktop computer, business laptop, 2 monitors, and labor with a cost of \$2,715. This would be for dual work on different monitors in the office. There was a motion by Rick and a second by Hannah to purchase the computers. A roll call vote was taken: Ayes- 5; Nays- 0. Motion passes unanimously.

f. Phone Quote

- i. With a quick discussion, the quote from RingCentral came in much higher than what we need in the office. There was a motion by Rick and a second by Nikki to discuss the quote.

A roll call vote was taken: Ayes- 5, Nays- 0. Motion passes. A motion to move forward with the quote died due to lack of support.

7. Executive Director Update

- a. Zach gave a verbal update on both his March and April Updates

8. Visitor Comments

- a. County Commissioner Pete Judd- Asked why a business would join the chamber and what the chamber would do for them. Zach & Pete will have a sit-down meeting in the near future to explain what the ICECA does and how we operate.

9. Trustee Comments

- a. Rick- Stated the beautification committee had their yearly spring clean-up around Iron River. They will also be having hanging flower baskets in downtown Iron River and the plan is to have the parking lots repaved this year as well.

10. Adjourn

- a. Motion by Anthony, second by Nikki – All in Favor – 4:16 pm.

Minutes submitted by Assistant Director Brett Smithson